

MINUTES

ROLL CALL: Fern Kaufman, Diane Leja, Martha Muellenberg, Gabrielle Strouse, Greg Redlin, Kelsey Collier-Wise.

OTHERS PRESENT: Daniel Burniston

On a motion by Leja, seconded by Collier-Wise, the minutes of the December 8, 2016 meeting were approved. All present voted aye.

The reports of the director were reviewed and discussed.

On a motion by Redlin, seconded by Collier-Wise, the December proposed expenditures were approved. All present voted aye.

REPORTS:

Foundation – The Library Director reported the Foundation provided funding to cover the cost of the catering for Jane Larson’s retirement reception and the recognition bench. Work on technology upgrades also continued with the Wifi upgrade, new wireless access points, Deep Freeze Software, network rack reorganization/cleanup and 8 new computers.

Friends – No book sale is held in January as it’s so soon after Christmas and interest in generally limited. The Friends sponsored lunch for the 3 Christmas break program days for which there were over 40 participants each day. The Friends also provided funds for the jewelry purchased for Jane Larson’s retirement reception.

OLD BUSINESS:

On a motion by Redlin, seconded by Leja, the adoption of the Personnel Manual & Employee Policy Handbook used by the City of Vermillion was approved. The approval included inserting a coversheet detailing the role of the Library Board and Library Director along with a copy of the Library Bylaws. All present voted aye.

As approved at the December meeting, the draft of the proposal to the City Council requesting consideration of the updated 2017 Vermillion Public Library personnel budget was reviewed and then signed by the Library Board President.

The Library Director reported that the South Dakota State Library renewed the library’s accreditation at the Exemplary Level, the highest accreditation level. The library is invited to participate at the award ceremony to be held at the State Capital on February 16 as part of the South Dakota Library Association Legislative Day activities.

NEW BUSINESS:

Rather than closing for a cleaning day on Martin Luther King Jr. Day January 16th, the library opened and planned to split the day between cleaning activities and programing. Unfortunately, due to the ice storm much of the planned programming was cancelled and volunteers were unable to attend. However, the library was open and provided activities from 10am-2pm for 25 children.

The library director provided an overview of some new services being tried for 2017:

- Universal Class offering over 500 online classes on a range of topics.
- OnePlay offering downloadable games for PC and Android devices.
- A second AWE Learning Station was added in the children's area due to the popularity of the first one.
- Two charging stations have been added to the library floor for charging cellular and tablet type devices. One in front of the circulation desk and the other by the fireplace, both within the coverage of the library security cameras.

The library has two mobile hotspots obtained through a Verizon Wireless government program to trial circulating. A draft Lending Agreement for the trial of the two new mobile hotspots was reviewed. On a motion by Redlin, seconded by Collier-Wise, the VPL Hotspot Lending Agreement was approved.

The City Council passed a budget revision ordinance restoring cuts that were proposed during the Health Insurance renewal process. As part of the revision ordinance the \$20,000 deducted from the Library budget line for library materials was restored to \$90,000.

Redlin noted that the Vermillion Downtown Cultural Association rescheduled the opening dedication gala & National Music Museum showing for the newly renovated Vermillion Theatre One to next Monday as a result of the ice storm.

The next meeting will be February 23rd, 2017 at 12:00pm in the Small Conference Room.

On a motion by Leja, seconded by Collier-Wise, the meeting was adjourned at 1:09 pm.

Respectfully submitted,



Daniel Burniston
Library Director