

**MINUTES**

ROLL CALL: Fern Kaufman, Diane Leja, Martha Muellenberg, Greg Redlin, Kelsey Collier-Wise, Gabrielle Strouse

OTHERS PRESENT: Daniel Burniston

On a motion by Collier-Wise, seconded by Leja, the minutes of the May 18, 2017 meeting were approved. All present voted aye.

The reports of the director were reviewed and discussed. On a motion by Leja, seconded by Collier-Wise, the reports were accepted. All present voted aye.

On a motion by Collier-Wise, seconded by Leja, the May proposed expenditures were approved. All present voted aye.

**REPORTS:**

**Foundation** –The installation of the high definition television purchased for the Kozak Room by the Library Foundation is being coordinated with the City Street Department. With the high volume of summer activities going on and projects for the Street department, finding a good time to work on the installation has been difficult. The Foundation is purchasing five replacement PCs, and one new one to support our Minecraft program. Four will replace the four oldest public access computers, and the fifth will replace the oldest staff computer.

**Friends** – The Friends of the Library held their June book sale. The President of the Friends is traveling so we do not have the exact amount collected yet, but initial feedback indicated attendance was good and the amount raised was in line with previous recent months.

The Library Director reminded Board members about the Books & Brews event being held at the Library from 7pm-9pm on June 16<sup>th</sup>. This event will focus on unveiling/recognizing the many recent purchases by the Foundation and Friend's groups.

**OLD BUSINESS:**

After reviewing alternative possible vendors for our mobile hotspot check out program, we've concluded the options are currently limited. Most alternatives don't offer anything substantially different from Verizon and/or do not provide good, or any coverage, in our area. The main alternative option is AT&T, whose agreement is very similar in price and terms, but purports to offer truly unlimited access with no slowdowns or throttling. We are currently looking at trialing one of the AT&T hotspots to compare it to our current Verizon ones.

The Dear Appropriator letter circulating in the US Senate pertaining to the future of the Institute of Museum and Library Services Funding and the LSTA and IAL programs received 45 and 37 signatures. These will go to the Appropriations Committees to consider. It was also noted that the Librarian of Congress is also testifying to the Appropriations Committees.

The Library Director provided a demonstration of the library's new Freegal Music service and answered questions.

**NEW BUSINESS:**

The Library's Summer Reading program kicked off on June 5<sup>th</sup> with over 200 attendees, and more collecting their reading logs throughout the week. Program attendance has been strong so far and feedback has been positive. The program is being offered for children, teens and adults again this year. The End Party is planned for July 27<sup>th</sup> at the Prentis Park Plunge.

The Library is currently trialing a Reader's Advisory product called Novelist through the end of June. Feedback on the service is being sought and the trial login information was provided to board members.

The budget development schedule and first draft was shared with board members to review. No substantial changes are proposed this year. The main changes are:

- a \$2,000 increase in Library Materials from \$90,000 to \$92,000 for 2018 to account for a 2% inflationary increase.
- A \$1,000 adjustment to line 2612 for 2017 – accounts for the \$1,000 grant from the Community Foundation supporting STEAM programming at the library
- adjustment from 1800 Work-study hours in 2017 to 1600 in 2018 – this partially offsets the increase in hours for the Library Assistant II position that was approved earlier in the year
- 2.25% increase to the Program Aid Position and Work Study Student position to account for the cost of living adjustment

The first draft will be reviewed with the City Manager and Finance Officer in early July. Any additional updates or changes will be discussed at the July meeting.

Gabrielle Strouse noted she will be attending the 14th International Congress for the Study of Child Language on the date of our next meeting.

The next meeting will be July 20th, 2017 at 12:00pm, room to be decided.

On a motion by Leja, seconded by Collier-Wise, the meeting was adjourned at 1:01 pm.

Respectfully submitted,

Daniel Burniston  
Library Director