

**MINUTES**

ROLL CALL: Fern Kaufman, Diane Leja, Martha Muellenberg, Greg Redlin (12:18pm), Kelsey Collier-Wise

OTHERS PRESENT: Daniel Burniston, Darla Tassler

ABSENT: Gabrielle Strouse

On a motion by Collier-Wise, seconded by Muellenberg, the minutes of the April 13, 2017 meeting were approved. All present voted aye.

The reports of the director were reviewed and discussed. On a motion by Leja, seconded by Collier-Wise, the reports were accepted. All present voted aye.

On a motion by Collier-Wise, seconded by Redlin, the April proposed expenditures were approved. All present voted aye.

**REPORTS:**

**Friends** – The Friends of the Library raised a little over \$500 from this month’s book sale, which also included treats in recognition of Edith Siegrist’s birthday. The Friends are assisting with supporting the summer reading program and coordinating with the Youth Services Librarian regarding programming supply needs.

**Foundation** – Darla Tassler, President of the Library Foundation, provided a report and update on completed and ongoing projects including support for the technology upgrades, mobile whiteboards, basement shelving, the mobile hotspot program, phone system upgrade, laptops & tablets and displays. It was also noted the Library’s first Books & Brews program of the year is on June 16<sup>th</sup> and will be an unveiling of the completed upgrades and projects supported by the Foundation and Friends groups. It’s also planned to recognize the ongoing benefits of Edith Siegrist’s Trust. The Library Board thanked the Foundation for their continued support and time given to the library.

**OLD BUSINESS:**

The library has remained at six circulating mobile hotspots while we continue research and do comparisons between the different services provides by the vendors available in our area. Reaching the 25GB data limited before the devices slow down continues to be a problem, and the waiting lists continues to hold at an average of 3-4 patrons.

The future of the federal Institute of Museum and Library Services and the LSTA and IAL programs that provides federal funding to libraries has moved onto the US Senate. “Dear Appropriator” letters are circulating and the American Library Association is hoping to reach a goal of 51 signatures by US Senators before the deadline at the end of May 19<sup>th</sup>.

Currently, 35 US Senators have signed, one more than last year. Neither of the US Senators from South Dakota have signed in support of funding for libraries in South Dakota at this time.

**NEW BUSINESS:**

The City Council reviewed the applications for the two expiring terms on Library Board during the May 15<sup>th</sup> Vermillion City Council meeting. Both Diane Leja and Greg Redline were reappointed to serve three more years.

The annual election of officers of the board was discussed as required under the bylaws in the month of May. On a motion by Collier-Wise, seconded by Muellenberg, Fern Kaufman was elected to another term as president and Diane Leja as Vice-President. All present voted aye.

The Library Director reported that the library received a \$1,000 grant from the Vermillion Area Community Foundation of the South Dakota Community Foundation, to support the ongoing provision of the afterschool STEAM programming offered by the library.

The Library director reported on the phone system upgrade, supported by the Foundation, that included the addition of voicemail for library staff, an answering message with the library hours, a new cordless phone at the circulation desk, and the resolution of issues with the overlapping phone line in the lobby.

A quote for the purchase of 20 additional media shelving sections, at a cost of \$3,839, that will fit into our current Library Bureau Shelving frames was discussed. The library director indicated that \$6,000 had been budgeted for as "other capital expenses" in line 3900 that was to be used for technology upgrades. Because of the Foundations support of the technology upgrades this year and next, it was proposed to instead use a portion of these funds for the purchase of 20-additional media shelving sections this year, followed by another 20-next year. These are needed due to the continued growth and popularity of the library's DVDs. The proposed shelving is a different brand that is still compatible with our Library Bureau Shelving frames, looks very similar, and is available at a lower price. On a motion by Redlin, seconded by Leja, the quote for the purchase of the additional DVD shelving sections was approved. All present voted aye.

The Library director reviewed the addition of the MARC Enhanced Data service for the Accelerated Reader program to our Atrium Library System subscription. The initial cost of \$495, with ongoing costs of \$295 per year, will mean Accelerated Reader information will no longer have to be added manually. The service will automatically add the information into the library's catalog records once a month based on information received by Atrium from Accelerated Reader. This new service will include information for not only new titles, but also updates for any changes made. This will make it easier to serve parents and students looking to find books in our collection of the appropriate reading level or number of points. The AR program is used throughout the school district to encourage reading and reading comprehension.

The library has obtained a one year subscription to Freegal Music at a discounted cost. The discounted price will be \$2,000 plus a onetime set up fee of \$150. The service will offer access to over 13 million songs and music videos covering multiple genres and including current chart topping hits. Patrons will be able to download up to three songs a week to keep, or stream up to three hours of music each day. The library's limited and low use CD collection will be largely weeded apart from more unique materials not available through this service.

With the decision to remain open on Sunday's throughout the year this year, the library board discussed whether to remain open or closed on the Sunday before Memorial and Labor Day. Points discussed included the number of other activities going on, people traveling, USD students being out of town and the anticipated minimal library traffic on these days. On a motion by Leja, seconded by Muellenberg, the decision was made to close the library on these two Sundays. All present voted aye.

The next meeting will be June 15th, 2017 at 12:00pm in the Small Conference Room

On a motion by Collier-Wise, seconded by Leja, the meeting was adjourned at 1:01 pm.

Respectfully submitted,

Daniel Burniston  
Library Director