



Edith B. Siegrist Vermillion Public Library

Book Clubs Guidelines

The Vermillion Public Library is happy to serve book clubs. Book clubs get great literature into the hands of a group, and allow for engaging and stimulating discussion. Our library is pleased to make book bags available for book clubs to use. Book clubs looking to request a specific title not currently available at the library may complete a Book Club Bag request.

The following guidelines are in place to ensure consistency and fairness in serving book clubs, and to allow adequate time to process any purchase requests.

Registering your book club

We ask that book clubs complete a registration form with a designated name and contact person for their club. This enables us to know who to communicate with if we have problems or questions, and helps avoid any confusion, miscommunication or duplicate requests.

The Library will maintain a file of registered book clubs. This can be made available to anyone who may be looking for assistance in finding a book club to participate in.

What is a book bag?

The Library offers Book Club Bags as a service to all library patrons with a valid Vermillion Public Library card and an account in good standing. Book Club Bags may be reserved by clubs for use by their members.

A list of Book Club Bags is available at the library or on the library's website. The typical contents include:

- 8-10 copies of one title
- Supplemental materials such as a discussion guide, background and questions (when available)

A sign out sheet can be made available for book club members to use for signing out copies of the book.

How long do Book Club Bags check out for?

- The checkout period is 6 weeks.
- May be renewed up to three times if no other group has it reserved

Requesting titles for your book club

If a desired title is not currently available as a Book Club Bag, please complete a book club request form.

Criteria considered when processing requests are:

- Book bags normally include 8-10 copies.
- We ask for at least four (4) weeks' notice, and recommend eight (8) weeks.
- Titles must be available for less than \$25 per copy.
- Titles more than 1 year old are preferred.

Titles that are rare, unique, less than 1 year old, or on a best seller list do not normally meet the above criteria and cannot typically be obtained.

Meetings

We encourage book clubs to make their meetings open to the public if possible, and to make use of the library's room reservation system to meet at the library.

Questions

If you have any questions about a book club request, please don't hesitate to ask at the library or contact us at 677-7060.