



Edith B. Siegrist Vermillion Public Library
18 Church Street, Vermillion, SD, 57069 ▪ (605) 677-7060 ▪ www.vermillionpubliclibrary.org

How long can items be loaned?

Reference materials and current magazines are NOT loaned, but all other items have loan periods as follows:

- 1 week
DVDs, videos, magazines, CD-ROMS
- 2 weeks
New books
- 3 weeks
Books, audiobooks
- **Recommended check-out limits**
Magazines: limit of 6 per patron
Books: limit of 10 per patron
Audiobooks: CDs: 6 per patron
CD-ROMS: 1 per household
DVDs: 3 per household

Maximum number of library materials per household: 50

Can I renew the items I have checked out?

All items, except CD-ROMS, can be renewed two times, provided no other patron has requested the item. Library materials may be renewed over the phone (605-677-7060), in person at the Circulation Desk or through the library catalog link on the website.

Will I receive a notice when my items are overdue?

While we attempt to notify patrons in writing or through e-mail that they have overdue materials, we are not obligated to provide notification. Persons registering as borrowers assume, in writing, full responsibility for the prompt return of library property loaned to them.

VERMILLION PUBLIC LIBRARY CIRCULATION POLICIES

How are fines assessed?

When library materials are returned after the due date, the following fines are charged per item per day.

- Adult/YA books, magazines: 10 cents
- Children's books: 5 cents
- All movies, audiobooks, CDs, CD-ROMS: \$1.00

Are there maximum fines?

- \$3.50 per book, magazine
 - \$3.50 per movie, audiobook, CD, CD-ROM, toy
 - \$15.00 per library card
- When this limit is reached borrowing privileges are suspended and your card is blocked until fines are paid.

What about lost or damaged materials?

In the case of damaged items, the library user will be held responsible for the cost of repair of the item. In the case of lost items or items damaged beyond repair, the library user will be held responsible for the cost of replacement for the item plus a processing fee.

Suspension of Library Services

Library service is a privilege accorded to those who obey library rules and regulations. At times, however, it becomes necessary to suspend a patron's library privileges. The following are examples of why library privileges may be suspended.

- Failure to respond to written overdue notices and return overdue materials.
- Failure to pay for the replacement of lost materials or repair of damaged materials.
- Failure to pay accumulated fines on overdue materials. Max amount allowed is \$15.00