

DRAFT MINUTES

ROLL CALL: Fern Kaufman, Martha Muellenberg (left at 12:45), Kelsey Collier-Wise, Greg Redlin

ABSENT: Diane Leja, Gabrielle Strouse

OTHERS PRESENT: Daniel Burniston

On a motion by Collier-Wise, seconded by Muellenberg, the minutes of the April 20, 2018 meeting were approved. All present voted aye.

On a motion by Collier-Wise, seconded by Redlin, the agenda was approved. All present voted aye.

There were no visitors present to be heard.

On a motion by Collier-Wise, seconded by Redlin, the reports of the director were accepted.

On a motion by Redlin, seconded by Collier-Wise, the April expenditures were approved. All present voted aye.

REPORTS:

Foundation – Six new computers have been ordered as approved by the Library Foundation as part of the 2018 Technology plan. Four will replace the oldest computers in the Tech Center that are struggling. Two will replace the oldest staff computers.

Friends – The Friends reported a fantastic May book sale with \$708 raised, thanks to the Friends group for all their hard work and volunteer hours. Friends volunteers also helped with the Human Library event on April 28th, and brought refreshments for the volunteer books.

OLD BUSINESS:

The Library Director Reported that the first Human Library event at the public library (last one held at USD University Libraries in October 2017) went well. We had nine volunteer books and a total of 34 participants in the program. Feedback was positive and constructive and all volunteer books were checked out.

NEW BUSINESS:

Katy Beem was selected by the mayor to fill the vacant Library Board position that became available due to Fern Kaufmann reaching her three-consecutive term limit. The Library Board welcomed Katy and everyone introduced themselves. The Library Director provided Katy with a Library Board Orientation binder and a copy of the title "*The complete library trustee handbook.*"

May is designated as the annual meeting at which the Officers of the Board are elected to serve one-year terms. The Library Board discussed options to fill the President and Vice-President positions.

On a motion by Muellenberg, seconded by Redlin, Diane Leja was nominated to serve as President of the Library Board. All present voted aye.

On a motion by Collier-Wise, seconded by Redlin, Martha Muellenberg was nominated to serve as Vice-President of the Library Board. All Present voted aye.

On a motion by Redlin, seconded by Collier-Wise, it was approved to make Diane Leja, Martha Muellenberg and Daniel Burniston authorized on the library's bank accounts effective May 17th, 2018. All present voted aye. Outgoing President Fern Kaufmann needed to be removed and Martha Muellenberg needed to be added.

The Library Director reviewed plans for the 2018 Summer Reading program. The theme this year is Libraries Rock. Planned activities will include weekly entertainers such as juggling, Legos, science, puppets, animals, magic and music. Programs include yoga/nutrition, Lego Robotics, VEX, art and chess. There will be a Shakespeare Workshop with the USD Theatre Department on June 7th. The library is partnering with the National Music Museum for activities also. The Summer Reading program will be running for children, teens and adults, with prizes and more.

The Library Director report that the effectiveness of fines to ensure the prompt return of libraries materials has been a hot topic lately. Recently, Yankton and Mitchell Public Libraries stopped charging fines, Aberdeen has not for many years. Other out of state libraries have also re-examined the role of fines in their libraries. The Library Director provided a packet of information for board members to review. Contents included the current policy/procedure for fines in our library, and recent income from fines. Also included were two useful articles reviewing the case for and against fines. One, published by the Colorado State Library, recommended that libraries seriously consider eliminating fines on juvenile materials at the minimum. No action was taken at this time, the information was taken away for review and further discussion at a later date.

The Library Director provided a brief demonstration of the newer Librista mobile app that is now available from our ILS vendor Book Systems to work with Atrium. The app is currently only available on Apple devices, but Atrium is working on an Android version. The Librista Mobile app will allow patrons to perform functions such as checking their account status, reviewing checked out items, requesting renewals and reserves, and searching for books on their phone or other mobile device.

The next meeting was tentatively scheduled for Thursday, June 21st, 2018 at 12:00 pm. The Library Director will confirm the date after checking in with the absent board members.

On a motion by Redlin, seconded by Collier-Wise, the meeting was adjourned at 12:02 pm.

Respectfully submitted,

Daniel Burniston
Library Director