

DRAFT MINUTES

ROLL CALL: Diane Leja, Martha Muellenberg (left at 1:00pm), Gabrielle Strouse, Katy Beem

ABSENT: Kelsey Collier-Wise, Greg Redlin

OTHERS PRESENT: Daniel Burniston

On a motion by Muellenberg, seconded by Strouse, the minutes of the April 19, 2019 meeting were approved. All present voted aye.

On a motion by Strouse, seconded by Muellenberg, the agenda was approved. All present voted aye.

There were no visitors present to be heard.

On a motion by Muellenberg, seconded by Beem, the reports of the director were accepted. All present voted aye.

On a motion by Strouse, seconded by Muellenberg, the April expenditures were approved. All present voted aye.

REPORTS:

Foundation – With approval of by the Library Foundation of the annual request/wish list we are now looking into specifications, timing and quotes for the approved purchases including training tables, ceiling mounted projector, plumbed coffee maker, replacement PCs.

Friends – The Friends reported that the May Edie’s Used Book Sale raised \$691.50. The next sale in June will be the last one of the summer, book sales will resume in September. The Friends donated \$3,000 to help support the Library’s Summer Reading Program, plus an additional \$700 in Summer Reading Program pledges collected during the annual membership renewal process. These funds will go towards the \$3,342 cost of our weekly Summer Reading Program presenters and Tuesday Summer Movie Series. The remainder will go towards other supplies and programming materials.

OLD BUSINESS:

Proposal to revise the Bylaws - During the March and April Library Board meeting a proposal to revise the quorum requirement in the Library’s bylaws was discussed. The revisions included:

- A change to the quorum requirement from a simple majority of board members to instead allow a quorum of three.
- Language reflecting that any action may be approved by the majority of the members voting.
- Clarification that the chairperson may vote upon, move, or second a proposal before the board.

At the April meeting, a draft of the proposed revision was provided. The Library Director reviewed and summarized the proposed changes and the draft of the updated bylaws for board members. On a motion by Strouse, seconded by Beem, the revisions to the bylaws was approved. All present voted aye.

FY2020 Budget discussion staff and youth services – The Library Director provided an overview of the library’s current staffing, staff duties, and comparisons with other similar City libraries in South Dakota. Information was then presented pertaining to youth services staffing, services, activities and the Program Aide position. The Library Board discussed the possibility of a request to increase the hours and level for the Program Aide position as part of the 2020 budget process.

Discussion centered around what the updated position would look like, the duties of the position and the cost. The Library Director answered questions from board members and further discussion focused on justifying the request for City Council. An ideal scenario would look something like potentially having a full-time children's librarian covering birth through 5th grade and a full time YA Librarian covering 6th-12th, with a potential aide/assistant to help with programming and outreach. The Library Board discussed the long-term goal of advocating for a professional YA Librarian. It was also noted that of the ten closest comparable Cities with Libraries, seven of them had some form of Boys and Girls Club, or similar Youth Center/Service that Vermillion does not. Our library is already offering more programming and outreach than other comparable libraries and with less staffing. Board members reviewed options from requesting an increase in hours, wages, and adding benefits to upgrade the position to a three-quarter time Library Assistant Position, a full-time assistant position, a library specialist position, or a full-time professional Librarian position. On a motion by Beem, seconded by Leja, it was decided to pursue a request to upgrade the part-time Program Aide position to a full-time Youth Services Assistant position at a rate of \$12.00 an hour as part of the FY2020 budget request. All present voted aye.

NEW BUSINESS:

Election of officers of the board - The Library Director reminded Board Members that the May meeting is considered the Library Boards Annual Meeting. Two members terms will be expiring, and new officers will need to be elected for the next year. Board Member Martha Muellenberg is stepping down. Gabrielle Strouse is interested in serving a second term and has completed an expression of interest form for consideration by the City Council and Mayor. The board members and Library Director thanked Martha for her service on the board and encouraged her to consider another term at a convenient time in the future.

The Library Board discussed the election of officers for 2019. The Library Director also noted that any change in officers also requires an update on the authorized signors on the Library's Bank accounts. On a motion by Muellenberg, seconded by Beem, Diane Leja was elected president and Gabrielle Strouse was elected Vice-President of the board for the next one-year term. The motion also included an update to the authorized signors on the library's bank account as Diane Leja, Gabrielle Strouse and Daniel Burniston effective May 16th, 2019. Departing Vice President Martha Muellenberg is being removed and incoming Vice-President Gabrielle Strouse is being added. All present vote aye.

Firearms in the library & Patron Code of Conduct – The Library Director Reported that in November 2017 a new Patron Code of Conduct Policy was approved by the Library Board. The purpose of the Library Patron Code of Conduct is to maintain a safe and pleasant environment for all library patrons. It also ensures equal access to library facilities, the safety of users and staff, and the protection of the library collection, equipment and facility.

Earlier this year, South Dakota Governor Kristi Noem signed into effect a 'constitutional carry' bill that will become law effective July 1, 2019. This bill will revise South Dakota Law allowing the carrying of concealed handguns without a permit.

As such, the current language in the patron code of conduct is no longer legally enforceable. The current language states under conduct not allowed on library property "carrying firearms unless otherwise authorized by law (law enforcement or persons with permits to carry them). The remaining language in SDCL 9-19-20 prevents a public entity placing any restrictions on firearms in public spaces.

The Library Director discussed the upcoming changes with the Vermillion Police Department, Clay County Sheriff's Office and City Attorney. The conclusion was that South Dakota is now among least restrictive states in terms of regulation of firearms. The language, in the current version of the policy, would need to be updated or removed as it is unlikely we could legally enforce if after July 1st.

The Library Director recommended a revision to update the language in the Patron Code of Conduct to state that "Carrying dangerous weapons of any type, unless otherwise authorized by law" was prohibited on library property.

The Library Board reviewed and discussed the revisions. The Library Director answered board members questions based on his research and discussions with the City Attorney and local law enforcement agencies. On a motion by Muellenberg, seconded by Strouse, the motion was made to approve the Library Director's recommended revision to the language in the Patron Code of Conduct.

Summer Reading 2019 – The Library Director provided an overview of plans for the upcoming Summer Reading Program for adults, teens and children. The Program will begin on June 3rd and run through July 25th. The Library Director shared the programming calendar for the children's program and noted that registration opened on Monday May 13th.

CreativeBug Introduction – The Library Director provided a brief demonstration and overview of the new CreativeBug eResources for board members. The Library Director noted that the new resource provides access to over 1000 video classes taught by designers and artists. Resources include downloadable patterns, templates and recipes. Classes include materials lists, discussion boards and videos are broken down into shorter segments making them easier to watch or re-watch as needed.

The next meeting is scheduled for Thursday, June 20th, 2019 at 12:00pm.

On a motion by Strouse, seconded by Beem, the meeting was adjourned at 1:35pm.

Respectfully submitted,

Daniel Burniston
Library Director