



Edith B. Siegrist Vermillion Public Library  
18 Church Street, Vermillion, SD, 57069 ▪ (605) 677-7060 ▪ [www.vermillionpubliclibrary.org](http://www.vermillionpubliclibrary.org)

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## **Donation & Gift Policy**

The Vermillion Public Library will gratefully accept donations of the following gently used items that are preferably current in genre or subject or of classical importance:

Books  
Videos  
DVDs  
CDs  
Audio Books  
Other suitable library materials

The following items will not be accepted for donation to the collection but will be donated to Friends of the Library for their book sale.

Old encyclopedia sets  
Comic books  
Old magazines (includes National Geographic)  
Catalogs  
Old textbooks  
Music on cassette  
Anything in poor physical appearance or musty smelling

Items that are accepted for donation, but after examination are not added to the library collection will be stored for the book sale or discarded. Proceeds from the book sale are used to further enhance the Library's collection and programming.

Donation receipts for tax purposes are available upon request. The donor will estimate the value and assign it to the receipt.

Monetary donations are always welcome to fund the Summer Reading Program, special programs and equipment. Monetary donations to the Library for the purpose of purchasing new materials are also an excellent means of honoring or remembering a loved one. If the gift is a memorial, it is very helpful if subjects of interest are designated for material purchases. Book plates may be requested to be placed in the book along with a designation of the donor and the person being honored.

*Reviewed by the Edith B. Siegrist Vermillion Public Library Board of Trustees October 17, 2019*