

EDITH B. SIEGRIST VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

May 19, 2023
12:00 PM
Kozak Room

DRAFT MINUTES

ROLL CALL: Katy Beem, Wayne Berninger, Lenni Billberg, Bryce Mayrose, Travis Letellier

ABSENT: Eric Young

OTHERS PRESENT: Daniel Burniston (Library Director, Secretary)

On a motion by Billberg, seconded by Berninger, the minutes of the April 21, 2023 meeting were approved. All present voted aye.

On a motion by Mayrose, seconded by Berninger, the agenda was adopted. All present voted aye.

There were no visitors to be heard on topics not on the agenda.

On a motion by Berninger, seconded by Billberg, the Library Reports were accepted. All present voted aye.

REPORTS:

Foundation – Library Foundation Treasurer/Secretary Steve Waller provided an annual update for the Library Board. The Library Foundation Annual meeting was held on Thursday 4/20/2023. Parker Spitzer, Alicia Paulson, and Layne Stewart joined as new members of the Foundation Board. Wayne Berninger also joined as the Library Board representative to the Foundation. Steve summarized the Foundation's current financials, including a total balance of \$199,318.01. Currently, \$100,826.52 is with Edward Jones with the plan of building up a long-term ongoing source of income for the Foundation. In 2023 the Edith Siegrist endowment paid out \$13,496.99 and the Anderson endowment paid out \$25,551.46. The Library Foundation approved five projects for 2023 totaling an estimated \$19,500. Foundation Officers for 2023 are Darla Tassler as President, Parker Spitzer as Vice-President, and Steve Waller as Secretary/Treasurer. Steve answered several questions regarding Library Foundation bylaws, finances, and projects.

Friends – The Friends of the Library raised \$949 from May's used book sale. The next sale will be on June 9th and 10th. The Friends group takes a break from sales in July and August and then resumes in September. The Friends provided a \$4,000 donation for the Summer Reading Program. They also received an additional \$980 in individual donations from Friends members.

Staffing Update – The Library Director reported that Public Relations & Circulation Specialist Zach Hawkins will be leaving us on Saturday as he is relocating to Alabama. His fiancée was accepted into a Ph.D. program starting this summer. We are currently wrapping up interviews this week and hope to have the position filled shortly.

OLD BUSINESS:

Annual budget request projections – The Library Director summarized the annual budget process for the new board members and provided information on the 2023 revisions and the 2024 request. This year's budget requested sheets were sent out on May 15th. The Library Director will complete the budget request forms and share them with the board at the June meeting.

NEW BUSINESS:

May Annual Meeting: library board term expirations and annual election of officers – The Library Director reported that at the May 1st City Council meeting ten applications were considered to fill the expiring terms of Greg Redlin and Alexis Oskolkoff. Lenni Billberg and Bryce Mayrose were appointed as our new members. The Library Director provided Lenni and Bryce with a tour and orientation information earlier this month. The annual election of officers was discussed and on a motion by Beem, seconded by Mayrose, Eric Young was selected as President and Wayne Berninger as Vice-President. Eric Young, Wayne Berninger, and Daniel Burniston are authorized on the library's bank accounts effective May 19th, 2023. All present voted aye.

Suggested Collection Development Policy update - The Library Director presented two proposed updates to the Collection Development Policy in the Statement of Concern section. The first change was to reflect that residents of the library's service area or non-resident cardholders may request reconsideration of materials. The other change was to clarify that requests for the same material need not be considered again for three years. On a motion by Billberg, seconded by Mayrose, the proposed revisions to the collection development policy were approved. All present voted aye.

Summer Reading Program 2023 information – The Library Director provided an overview of events and activities planned for the 2023 summer reading program. This agenda item was informational only, no action was taken.

A doodle poll will be sent out to help determine the best meeting times for everyone's schedule going forward. The responses will be discussed at the June meeting.

The next meeting is scheduled for Friday, June 16th, 2022, at noon.

On a motion by Mayrose, seconded by Berninger, the meeting was adjourned at 1.22 pm.

Respectfully submitted,
Daniel Burniston
Library Director